

MAIDSTONE

LACROSSE

Maidstone Lacrosse Club Annual General Meeting

Wednesday 3rd June 2015, Bingley Court, Canterbury

ATTENDING

Alistair Wilson (Chair)	Jacqui Hicks	Sam Perry
Charlotte Scholey	Joey Burnett	Sava Grkinic
Den Packer	Luna Owen	Thomas Britland
Hugh Mitchison	Matt Spence	Tom Robertson
Jack Shireby	Max Biddlestone	

PREAMBLE

AW explains the format of the AGM and welcomes any input or questions throughout the evening.

DP adds, for the purpose of the minutes a '→' indicates when somebody else starts talking, and a new line indicates a change in the focus of discussion. Red text indicates either an action or the result of a vote.

CLUB MANAGEMENT

AGENDA POINT 1 – Chairman's Report

Alistair Wilson

This past season we've got a lot of things to congratulate ourselves for. The women's won the Jan Kiddle Development Cup and the Men's 1st team have had their best season ever. We've seen a huge increase with junior engagement with special thanks to Jacqui Hicks and the Foxes boys. It's also worth noting that with 14 members present this is the largest turnout for the AGM in the history of the club, which is a good sign. We have a few things to work on going forward, most notably entering a 3rd team was a step too far, and the 2nd team also struggled.

AGENDA POINT 2 – Constitutional Changes

Alistair Wilson

AW presents that the main changes to the constitution are the committee structure, making the case that the committee have come to realize that the old structure didn't effectively represent how the club was actually run. → A brief discussion around the roles takes place.

Generally people are happy with the amendments. → HM thinks that some of the detail around responsibilities and remits should be removed as they generally change every year, some duties are quite flexible as to who takes them on. Perhaps adding these flexible duties as appendices to the constitution at each AGM. → JB backs up with an argument to mix the positions of Secretary and Treasurer given the secretarial qualities of the treasurer role, and that the responsibility for fundraising is removed and assigned on a case-by-case basis. → DP adds that with the website getting a high volume of emails and general comms from SEMLA/league officials the Media Officer role should also be considered a secretarial role. → JH asks if there is a minimum number of roles or specific roles we have to have re: SEMLA club management bylaws. → JB believes the ELA stipulate you have to have a Chairman and a Treasurer as minimum.

ACTION: AW is going to find out for sure which positions (if any) are required by SEMLA/ELA bylaws and confirm at the first committee meeting.

ACTION: The committee is actioned to update the constitution with latest changes from today and up to date details.

It is agreed amongst all present that appointing a Vice Captain for each team is not the best way forward given past experiences. It is decided that we will instead appoint Vice Captain's on a game-by-game basis.

A discussion breaks out around the inception of a club 'Operating Plan' that should start taking shape at the first committee meeting. There is a general consensus that it is a really good idea. → DP works with operating plans all the time so is happy to help form a simple and effective template. → TR suggests some kind of formal appendices to the constitution in the form of role descriptions, highlights relevant examples of Sports Team role descriptions through work. → AW calls a vote moving for the removal of the Secretary post and approval of the constitution.

ACTION: Newly elected committee to develop an Operating Plan to highlight the clubs key goals going forward.

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

Secretary is removed and the constitution is approved.

AGENDA POINT 3 – Benefits for Committee Members

Joey Burnett

JB believes there are certain committee positions that should receive some kind of reward for roles that are significantly relied on within the committee: Chair, Captains, Treasurer, and Coach. He suggests that they are given a discount on their club membership, perhaps £30. This would extend to the Women's Captain when the women's side officially starts next year. → DP suggests that if this is passed then the £30 should be paid back at the end of the year only when somebody has fulfilled his or her role. → Everyone discusses reimbursing $\frac{1}{3}$ of their membership instead of a fixed £30. → TR suggests covering the End of Year meal instead. → JB asks if we at least agree that this will be looked at this year. → HM suggests we agree on a point going forward today or else it'll be the elected committee deciding what they themselves get as a reward. → DP suggests it goes to a club vote later in the year and the membership vote on the benefits that committee are awarded on a case-by-case basis, in the same way lifetime membership is voted on in a Students' Union. → SP feels strongly that it should be something that is decided at the end of the year. → JB feels it should be something that is voted on by the committee, as they are the ones who will work with each other so will know for sure the extent of someone's commitment to their role, and that people will not be able to cast a vote for their own benefit. → TB thinks the club should be run like a business, always looking forward. → LO/TB/JH like the idea of offering an incentive, but also reviewing roles midyear if not ongoing at each committee meeting. → DP thinks that a culture of progression amongst the committee would be effective going forward.

AW moves that later in the year the club or the committee will explore the possibility of the core committee (Chair, Captains, Treasurer, and Club Member of the Year) receiving some kind of reward for their service to the club.

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

The committee is actioned to come back to this later in the year.

TRAINING

AGENDA POINT 4 – Coach's Report

Joey Burnett

Training has been a massive step up from previous years in terms of attendance, and feels that the involvement from more 1st team players

has contributed greatly to this which should in part be credited to the way HM has run the team. The 2nd team is improving constantly as well which appears to be encouraging the 1st team players to step up their game. A big issue has and continues to be motivating people and keeping everybody happy at training. There have been a number of incidents where people haven't been getting what they wanted from training. JB plans to improve on this greatly if re-elected. JB would also like to give credit to CS for stepping up to lead the women's squad which has made a hugely positive impact on the club, as well as helping improve the mixed and gender-specific training. JB is happy that this year has finished with training having gone well and thanks everyone who has supported with coaching.

→ HM would like to extend a formal thank you to JB for leading as coach this year. → SP wants to acknowledge the lengths that MB and CS have gone to to get Kent players to training. → Everyone thanks JH and the Foxes for their input, which has been of a great value this year.

→ JH adds that there is no clear or easy progression route for their juniors back at home, especially for the girls. Maidstone Lacrosse has offered them the opportunity to regularly train and, soon, to potentially play games as a part of the club. The collaboration with Maidstone also seems to have a positive impact on attendance for training at Foxes.

→ CS suggests that women's training is run by somebody else every X amount of sessions in order to enable her and the rest of the women to a) get more training time for themselves and b) for (CS words) "the women to learn from someone with more experience". → **AW notes that this will be re-addressed during agenda point 8.**

→ TB will be at training next year.

AGENDA POINT 5 – Attendance

Alister Wilson

AW doesn't think the concept of mandatory training sessions has worked this year. Advertising sessions more has had a generally positive impact but the mandatory sessions are not seeing much of a difference on average. → SP feels that the training session in Canterbury on the AstroTurf was a really productive session and would like to see more of these in the future. → JB suggests appointing a women's coach, a Men's 1st coach, and a Men's 2nd coach each week to change things up. This would completely depend on numbers but would allow for – maybe once a month – training to take a different angle and focus specifically on ability. → SP refers to Welwyn training and how this format really worked for them. → AW is concerned that with low attendance this would mean small or imbalanced groups at training. → CS adds that having women's specific training most of the time and then mixing it up with a senior club coach has a really strong

positive impact. → LO backs her point up using the Kent women's squad as an example, making a case that the Captain (who coaches their sessions) stops improving after a while because they aren't able to work on their own game. → JB and SP suggest themselves, as well as Adie Blackman and others when they are available to step up and contribute to coaching.

ACTION: The committee is to put together a training schedule for the year that includes a list of potential coaches.

AGENDA POINT 6 – Summer Training

FFA

HM starts this point off by suggesting that as soon as a coach is elected they decide when summer training starts. → AW suggests changing to Tuesdays. → HM suggests we stay on Mondays and gives reasons why (Foxes attendance, general turnout compared to Tuesdays in the past).

ACTION: JB to select a start date for summer training and (with DP) to publicize.

AW calls for a vote in favor of training remaining on Monday nights.

For	11 votes
Against	1 votes
Abstain	2 votes
Result	Passed

Training remains on Monday nights.

Pre-Season Training

FFA

HM wants to impose Saturday training just before the start of the season, and suggests the coach sets the start date once elected. → AW suggests it starts a month early and that Captains should find friendly games between now and then. → Everyone agrees that this should happen and we should now move forward.

ACTION: JB to select a start date for Pre-Season training. HM and MB to try and line up some friendly fixtures between now and the start of the season.

Fitness Sessions

A discussion starts up around imposing fitness sessions over the summer and throughout the season. HM/AW remember trying it before and it didn't work. → JB thinks spending the 2hrs a week we get to train with each should include enough fitness through warm-ups, drills

and game scenarios. → SP feels that during the playoff games people were showing signs of struggling with their fitness. He feels that balancing training time is important and alternatively suggests an additional session of 1hrs fitness each week. → TB refers back to his time at Loughborough and how their fitness sessions were high intensity and mainly based around stick skills, which seemed to work incredibly well. → MB thinks there should be a stronger emphasis on personal fitness from the Captains and the Coach. → HM backs up JB's points about people being responsible for their own fitness. → DP suggests it becomes more of a culture thing that is encouraged and expected of people, rather than enforced. General agreement.

SEMLA

AGENDA POINT 9 – Captain's Report

Hugh Mitchison

Training has been a massive step up from previous years. Congratulations to the 1st team for everything everyone has contributed this year, and thank you to those who have worked hard. The 1st team has racked up more points and fewer losses than ever before. Generally everything has run quite smoothly, booking pitches etc. HM was happier once fixtures and pub scheduling was rota'd amongst the committee each week and thinks that format worked much better. Recruitment has also been superb this year. Availability posts need to be timelier here and there but it's getting increasingly hard to find other ways to confirm game attendance from people, despite the several ways we've tried over the years. As a slight gripe, people need to respond sooner and some even at all (1st team). Players really need to start organizing themselves and preparing not to be away on Saturdays for unacceptable reasons. It's been a 14 game season and unfortunately some games haven't had an attendance that our roster tells us is possible.

→ MB suggests pinning the dates of fixtures on the Facebook group.

→ DP points out they're also on the website already and on the SEMLA website.

→ SP notes that there was 1 game in the first half of the season with a full strength team out on the field

AGENDA POINT 10 – Men's 3rd Team

Alister Wilson

AW moves that we remove the Men's 3rd team.

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

The men's 3rd team is disbanded.

HOME GROUND

AGENDA POINT 11 – Location for 2015/16 Season

Alister Wilson

AW notes that, after a year of looking around at other potential grounds, we will be staying at Sutton Valence in the upcoming season. → JB has spoken to Swadelands who have said there is a 0% chance of getting in on their pitches all year, and Blues want £120 per fixture if we were to use their grounds. He also suggests we stay at SV and use the hypothetical money saved to buy new equipment and upgrade things within first. Also worth noting that SV will loan us the use of the astro pitch (the one we train on during the season) for £20 per game on Saturday evenings.

ACTION: Incoming Chairman to contact Sutton Valence about the use of a 2nd pitch on their grounds for games in order to cater for 1st/2nd team clashes.

ACTION: DP to contact local council, KM, and other potential groups in an effort to seek a 2nd pitch.

JB points out that any ground needs to have toilet/changing facilities and a lockup for us to store equipment, cages etc. AW calls for anyone with an idea to present it by the end of June 2015 so that it can be assessed, with the decision to stick with SV being made final at the end of the month if there is no alternative.

AGENDA POINT 12 – The Plough Inn

Alister Wilson

AW highlights that the club still owes The Plough money due to the London Uni issue. → HM explains; London Uni cancelled at short notice and by that time The Plough had already bought in the food they were going to be cooking for us and them. HM suggests that the club pays them £40 for the hassle, while also pointing out that them serving us food each week is a loss leader for them. → JH highlights the recent

change to the SEMLA constitution that will penalize any team who concedes within 24hrs of the arranged fixture, coming next season.

AW calls for a vote on the club giving £40 to The Plough.

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

Maidstone Lacrosse will give £40 to The Plough.

AGENDA POINT 12 – Men’s Premiership Readiness

No minutes taken. Point skipped.

SUBS

AGENDA POINT 13 – Treasurer’s Report

Sava Grkinic

SG updates that all of the players with membership subs outstanding at the last time of checking had paid, with exception to one player who has paid nothing all season (name removed from the minutes). SG notes that the accounts are quite healthy.

AGENDA POINT 14 – Membership Fees

Alister Wilson

AW moves to discuss the membership fees for players wanting to join the club. → JB asks whether the fees have to change this year. He goes on to explain that last year fees were raised because of the impact of promotion to the premiership, meaning that we would buy new goals, new kit etc. Now that that hasn’t happened he suggests we stick with fees as they are, make the best use of the kit and goals we currently have and upgrade if and when we get to the prem – getting a new kit being a reward for the club for making it to prem status.

JB suggests that the committee discuss the fee for the upcoming women’s team at the first committee meeting.

ACTION: Committee to discuss a membership fee for the women’s team at the first committee meeting.

AW calls for a vote in favor of keeping membership fees the same.

For	11 votes
Against	1 votes
Abstain	2 votes
Result	Passed

Membership Fees for the Men's side will stay the same for the 2015/16 season.

AGENDA POINT 15 – Bulk Memberships

Alister Wilson, Sam Perry

AW/SP acknowledge the issue with people signing up to the bulk membership option. → SP doesn't see a way of improving the take-up. → SP and MB are hoping for a better attitude next year with a keen set of lax fresher's who will more than likely be getting involved. → HM suggests Kent put up their membership fee to include an individuals contribution to the £750 affiliation fee for the club. £750 divided by a forecasted 50 members = £15 each which isn't a huge amount. → MB is going to take the idea back to the newly elected committee and move for a decision by the end of June 2015.

ACTION: MB to update Maidstone Lacrosse on the Kent affiliation situation by the first week of July 2015 after the Kent teams' committee handover.

EQUIPMENT AND KIT

AGENDA POINT 16 – New Goals

Joey Burnett

The governing rules have now changed and a date for the compulsory introduction for square goals has now been removed. Now the rule is simply 'the next time you buy goals, they must be square.'

AGENDA POINT 17 - Balls

Alister Wilson

An order for new balls has just been placed amid a bulk order with other clubs, led by Hillcroft. AW asks for someone to pick them up from the Summer League tournament.

ACTION: JB or TB to bring back our new balls from the Summer League tournament later in the year.

AGENDA POINT 18 – New Playing Equipment

Den Packer

DP is happy to announce a successful funding application to the Maidstone Borough Council for £500 towards equipment. The nature of the application was to support the club in facilitating youth projects so the gloves will be Size 12's meaning these will directly support JB in running the youth summer clubs starting soon. After the summer we'll be able to use the gloves to kit out new players who want to train and play with the club.

ACTION: DP to produce a press release for the website on the recent funding success. To send onto local news for PR.

→ JH suggests submitting another funding application for new helmets as the club has very few. She highlights the chance of success if you properly highlight the benefits of safety, and again tying it to the youth projects.

ACTION: JH to send DP any information / previous funding application examples.

→ TB points out a past success of £10k funding from Sport England and another source for new club equipment, which he will share with Maidstone so that we can complement the application for new helmets and potentially more.

ACTION: TB to send DP any information to support a funding application to Sport England.

AGENDA POINT 19 – Club Kit for New Members / Playing Kit

Alister Wilson

AW asks whether we should remain with the existing kit or get a new kit. → HM suggests that a new kit is a reward to the club for reaching the premiership. → JB and the rest of the group agree.

AW points out that the women's squad will want kit – which might not be included in their membership fee. This is to be discussed with the matter of a membership fee at the first committee meeting.

ACTION: Committee to discuss women's playing kit at first committee meeting.

AGENDA POINT 20 – Club Logo

Joey Burnett, Den Packer

JB and DP are working on a new design at the moment. AW moves that a decision going forward is made final at the first committee meeting. There are to be a maximum of 4 suggestions brought to the table, and the meeting will not adjourn until a decision is made, either to adopt a new logo or to stick with the existing one. AW insists that the newly elected Chairman will take the overriding vote on the matter.

AGENDA POINT 21 – Men’s Premiership Readiness

No minutes taken. Point skipped.

AGENDA POINT 22 - Stash

ACTION: Committee to raise at a later committee meeting to discuss several ideas.

MEDIA

AGENDA POINT 23 – Media Secretary’s Report

Den Packer

A new website was introduced in February 2015 which has had a positive reaction. The site has seen almost 10,000 visits in the 3 months it’s been active, with just under 2,000 individual people visiting the site. The SEO on the site needs working on and generally DP would like to produce more content (articles, photos, updates etc.) to improve hits. The visits to the site has a clear impact on recruitment – a lot of people who he gets emails from about joining/training with the club are people who have found the website through search engines. The site currently sees quite a lot of hits from people in the USA, which DP believes is the reason behind so many US-based clubs and individuals following us on Twitter recently. DP isn’t happy with the amount of social media content that’s been going out, and is really unhappy with how difficult it has been to send match reports to the KM and other local news groups. DP argues that regular match reports are an easy way to market the clubs activities to platforms that really want to hear from us – we always get published when we send anything across. DP also wants to see more video and photo content going online and, if re-elected, is keen on seeing these points through. Lastly, DP wants to thank JH for the photo content that she has been sending over, and calls out for anyone who takes photos at a game (or knows spectators who do) send them in for putting out on the club channels.

→ JB argues that it should be the Captain’s motive to see that match reports are produced after each fixture.

TOURNAMENTS

AGENDA POINT 24 – Chumash

Alister Wilson

AW wants to thank JB for the great Chumash tournaments over the last year, with reference to the Surrey Open, and the ones in Canterbury, which has recently started again. AW asks whether we'll be repeating the open tournament? → JB thinks it's a great fundraiser but needs help from the rest of the club in getting other teams to take part. JB argues that between everybody here (let alone everybody within the Maidstone club) we will all know people from several teams across the country. The entire club needs to pitch in to make this work, and should approach any 1A/2A/Prem contacts they have. → AW and HM echo this by asking everyone to make an effort to contribute where possible. → JB is going to move on a tournament date of late August, and will confirm later.

ACTION: DP to liaise with JB and produce promo material to advertise the August tournament.

ACTION: DP to finish recording the Canterbury Chumash sessions and produce a) a highlights video from the 2014 tournament, b) a highlights video from the Canterbury sessions, and c) an updated promo / instructional video with support from JB to promote the tournament.

AGENDA POINT 25 – SEMLA Sixes

Hugh Mitchison

HM points out that this year we were caught out with the clashing dates imposed by the playoffs, but definitely wants the club to go for the Sixes tournament again. → MB asks that this year Maidstone enter the Sixes representing itself instead of another custom team name. → There is a general feeling that instead players should be encouraged to network more, take your Maidstone pinnies to Bluesfest, Sixes etc. and chill in them, get to know other clubs.

AGENDA POINT 26 – Tour

Hugh Mitchison

HM apologizes for a tour not being organized this year. At some point the newly elected committee should definitely organize some kind of tour for the club, however big or small.

SOCIALS

AGENDA POINT 27 – Social Secretary’s Report

No report submitted.

AGENDA POINT 28 – Social Event Forecast

FFA

Everyone agrees on pre-determined socials around October/November (start of season), Christmas, February, and the End of Year meal. Somebody suggests having a calendar on the Facebook group or the website.

ACTION: DP to look at introducing an events calendar to publicize games, socials, training, other events etc.

REFEREES

AGENDA POINT 29 – Referees

Hugh Mitchison

HM feels we’ve done well at organizing refs this year. → SG gives credit to Ryan Johnson for doing well reffing and stepping up this season on many occasions. → AW feels we need to be better with paying refs £15 per game. → SG feels we should encourage more 1s and 2s players to attend ref training. → HM highlights recent SEMLA decision continue to charge £30 per game for panel refs.

AGENDA POINT 30 – Men’s Premiership Readiness

No minutes taken. Point skipped.

CLUB DEVELOPMENT

AGENDA POINT 31 – National Lacrosse Day

Joey Burnett

JB wants to come back to this later in the year, as it’s very early to begin talking about it.

ACTION: JB to bring National Lacrosse Day up amongst committee at a later date.

AGENDA POINT 32 – Fundraising

ACTION: Newly elected committee to include Fundraising on a new Operating Plan

AGENDA POINT 33 – Women’s Development

Alister Wilson and Joey Burnett

JB confirms that the women’s will be entering either the Rose Bowl or the league next year. → HM wants to formally commend the currently active women for what they have achieved to this point, winning the Jan Kiddle Development Cup and playing the very first women’s friendly vs. CCCU, and for generally doing well at training and making plans. → SP suggests Maidstone Lacrosse. → CS wants to boost recruitment for the women’s side and has asked DP to help produce promo material. → JB thinks to reduce costs this should include men’s and juniors recruitment promo.

ACTION: DP, CS and JB to produce a recruitment poster for use online and to get printed where appropriate.

AGENDA POINT 34 – Junior Development

FFA

JH updates that two of the Foxes boys are now playing for the Wales U19 squad, and Jussi is heading off to Canada to play hockey and lacrosse. → JB highlights the upcoming summer club, which will be on Monday nights before the main club training. The summer clubs will be open to any juniors but mainly targeted to the local community getting involved in junior lacrosse. → DP is going to help JB produce a flyer to promote the club and will also post on social groups online and speak to local charities, organizations, youth clubs, schools etc. to advertise. → AW suggests contacting the Scouts Network. → Comments are made that we should explore a more formal way of engaging young players from the Foxes year-round, and other clubs in future.

ACTION: DP and JB to promote the youth clubs, ideas above.

→ On a separate point about printed material, HM wants to see an updated business card produced – he commends Andy Rapp on the creation of these some time ago and thinks they’re a great piece of material to always have handy, especially for committee.

ACTION: DP to design a new business card pending the Club Logo developments.

ACTION: JB and JH to liaise and discuss ideas for improving the ways in which the Foxes U15s can engage with Maidstone training in some way.

ELECTIONS

AGENDA POINT 35 – Committee Elections

Alister Wilson

AW highlights Appendix Item A that includes a breakdown of the committee roles and their responsibilities. AW explains the format of the election and that any member can stand for a position. Candidates are welcome to give a short speech, and then a vote will take place.

Club Chair

Outgoing: Alister Wilson

Standing: Alister Wilson

For	12 votes
Against	0 votes
Abstain	2 votes
Result	Passed

Alister Wilson is elected as Chairman.

Treasurer

Outgoing: Sava Grkinic

Standing: Joey Burnett

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

Joey Burnett is elected as Treasurer.

Men's 1st Team Captain

Outgoing: Hugh Mitchison

Standing: Hugh Mitchison

For	11 votes
Against	2 votes
Abstain	1 votes
Result	Passed

Hugh Mitchison is elected as Men's 1st Team Captain.

Men's 2nd Team Captain

Outgoing: Thomas Thwaites

Standing: Max Biddlestone, Thomas Thwaites.

For Max	9 votes
For Tom	4 votes
Abstain	2 votes
Result	Passed

Max Biddlestone is elected as Men's 2nd Team Captain.

Social Secretary's

Outgoing: Ryan Johnson and Thomas Thwaites.

Standing: Jasmine Spencer and Kieran Garvey.

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

Jasmine Spencer and Kieran Garvey are elected as Social Secretaries.

Coach

Outgoing: Joey Burnett

Standing: Joey Burnett (with the LDO to replace when possible)

For	12 votes
Against	1 votes
Abstain	2 votes
Result	Passed

Joey Burnett elected as Coach.

Media Secretary

Outgoing: Den Packer

Standing: Den Packer

For	14 votes
Against	0 votes
Abstain	0 votes
Result	Passed

Dennison Packer elected as Media Secretary.

Women's Captain
Outgoing: N/A
Standing: Charlotte Scholey

For	12 votes
Against	1 votes
Abstain	1 votes
Result	Passed

Charlotte Scholey elected as Women's Captain.

Junior Representative
Outgoing: N/A
Standing: Jacqui Hicks

For	13 votes
Against	0 votes
Abstain	1 votes
Result	Passed

Jacqui Hicks is elected as Junior Representative.

ACTION: AW to speak to Giles Clark about the CPO position.

ANY OTHER BUSINESS

LDO
Joey Burnett

Previous plans to source a Maidstone LDO have now changed, and plans are now in motion to secure a county-wide LDO for the county of Kent, supported by the ELA. JB would like to see Maidstone front £1,500 towards the programme which in return will give the club an experienced coach who could also run training on Saturday mornings, and a Saturday player. → HM and AW think this is a great idea. → SP adds a potential link with Kings School too which could complement.

DATE FOR THE FIRST COMMITTEE MEETING

ACTION: AW to select a date and produce an agenda for the first committee meeting.

ACTION: JB to bring this up at the first committee meeting.

END OF AGM

APPENDIX ITEM A

Committee Role Descriptions

Chair

- Training Pitch Bookings
- Match Fixture Pitch Bookings
- Point of contact for SEMLA
- Final sign-off on Club Finances
- Club-Run Tournaments
- Club Development

Treasurer

- Club Finances
- Outgoing Payments
- Collecting Membership Subs
- Collecting Training Subs
- Point of contact for Bank
- Main access to Bank Account

Men's 1st Team Captain

- Organize Weekly Team
- Liaise with Opposing Team
- Pitch Set-up for Home Games
- Referees for Home Games
- Team Tactics
- Liaising with Coaches
- Entering Tournaments
- Recruitment

Men's 2nd Team Captain

- Organize Weekly Team
- Liaise with Opposing Team
- Pitch Set-up for Home Games
- Referees for Home Games
- Team Tactics
- Liaising with Coaches
- Entering Tournaments
- Recruitment

Coach

- Weekly Training Routines
- Organizing Training Equipment
- Team Development
- Special Training Sessions

Social Secretary's

- Food After Home Games
- All Club Socials
- End of Year Dinner

Media Secretary

- Web Management & Content
- Social Media Accounts
- Press Coverage
- Club Advertising

Child Protection Officer

- Protection of Minors
- Ensuring Legal Best-Practice